

Emergency Ride Home



HART Commuter Information Services
Serving commuters, business and community
84 Park Avenue, Suite E-104
Flemington, New Jersey 08822

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Flemington, New Jersey 08822



please
place
stamp
here

HART's Emergency Ride Home offers carpoolers/vanpoolers, bicycle and transit commuters a "way home" in the event of an emergency.

Eligibility

The **Emergency Ride Home Program (ERH)** is offered to registered carpoolers, vanpoolers, transit riders and bicycle commuters enrolled in **HART's ERH Program**. Commuters must participate in an alternative commute mode at least twice per week to be eligible. Commuter must complete and submit ERH enrollment form in advance of utilizing service. **Please read the following information carefully.**

Criteria for Use

Medical Emergency: The commuter, their carpool/van-pool mate, or family member has a medical emergency that requires the commuter to leave work early.

Overtime Work: The commuter or their carpool/van-pool mate must work late **unexpectedly, at the request of a supervisor.**

Any other reason for use of the service must be pre-approved by HART.

Program Regulations

Emergency Ride Home is limited to a **maximum of four (4) per year per commuter**. There is no "carry over" of benefit from year to year for unused rides.

Emergency Ride Home rental vehicles are provided by Enterprise Rent-A-Car. The vehicles have been pre-arranged, at a fixed rental cost, as **ERH** program cars.

HART pays the cost of the rental of the **ERH** program car.

Any "upgrade" of a **ERH** program vehicle, made at commuter's request, will be at the cost of the commuter. Payment for any upgrade in vehicle is the sole responsibility of the commuter and payment for the difference must be paid directly to the rental car provider at the time of the rental.

Commuter is responsible for fuel consumption of the rental vehicle. Commuter may choose to replace the gasoline used or purchase pre-paid fuel from Enterprise Rent-a-Car.

Commuter must show valid driver's license and may be asked to provide proof of insurance at the time the **ERH** is taken.

The Rental Car Provider will provide free delivery and/or pick up to the commuter's place of business.

The Commuter must call Enterprise Rent-A-Car by 5:30pm to secure a vehicle for pick up or delivery.

The Commuter may choose to return the car:

- to the originating rental office and be driven back to their place of business.
- to any of the published rental office locations in New Jersey
- to any of the published rental office locations in Pennsylvania

How to Use the Rental Car Service

Contact the rental car service(s) under contract with **HART** to arrange for delivery of a program approved vehicle. Please note that the commuter must be at least 21 years of age and have a valid driver's license to obtain a vehicle. Commuter is responsible for contacting the rental service directly to arrange for drop off/pick up of vehicle at the time needed. Commuter will be asked to provide their **HART** commuter identification number and **HART's** corporate account number, both found on their **HART** Commuter Identification Card, at the time of the rental.

Commuter agrees to protect themselves and the rental provider from liability exposure by using their own automobile insurance coverage, or purchasing, at the commuters' cost, the optional Supplemental Liability Insurance Protection from the rental car provider. Commuter is responsible for complying with any requirements of their employer with regard to visitors/vehicle drop off.

Driving Services — **HART** will pay up to **\$50 per ride** for the use of a participating driving service as an **ERH**. Any additional charges beyond the first \$50 will be the **sole responsibility of the commuter**, payable directly to the driving service at the time **ERH** is taken. There will be no exceptions.

Invalid reasons for using the ERH include, but are not limited to: personal errands, pre-planned medical appointments or other scheduled appointments, business related travel, travel to work, or working late as a matter of practice.

In order to adequately monitor and evaluate the program, participants may be required to complete evaluations or surveys of program.

HART may refuse service or payment of service to any commuter who has not completed and submitted the participation agreement in advance of the Emergency Ride Home, or has used the service for an invalid reason.

Provider Information

Enterprise Rent-a-car

Clinton: 908 638-8333

Flemington: 908 788-2001

AAA Guaranteed On Time Limousine Service, Inc.

1-800-932-7789

GEM Limousine Service, Inc.

1-800-223-1161



ERH Enrollment Form

Commuter ID# (found on ID card)

Name

Home Address

City/State/Zip

Work Site

Phone

E-mail

Commuter Participation Agreement

The undersigned agrees to the following:

- 1 I have reviewed and understand the guidelines of the **Emergency Ride Home (ERH)** program.
- 2 I hereby certify that I am a registered **HART** commuter and that I meet all requirements for participation in this program.
- 3 I hereby release **HART** Commuter Information Services from any liability associated with my use of the **ERH** services and/or providers.

signature of participant

date

Please return to HART*

***HART** may refuse service to any commuter who has not completed and submitted the participation agreement.

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